

# Welcome to 2nd Grade!

Dear Parents/ Guardians,

My name is Alana Davis, and I am delighted to be your child's 2nd-grade teacher this academic year. I am eager to create a nurturing and engaging learning environment that fosters curiosity, critical thinking, and a love for learning. In our classroom, we will explore various subjects, including mathematics, language arts, science, social studies, and more. I am committed to tailoring my teaching methods to accommodate individual learning styles, ensuring every student thrives academically and emotionally. Here is some helpful information to help make this school year great...

**Morning Drop-Off:** Breakfast starts at 7:45AM. School starts at 8:20AM. Parents will only be allowed to walk their child to their classroom on the first day of school. After that, a school staff member will be at each hallway to help your child get to the correct classroom.

**Afternoon Pick-Up:** School ends at 3:05PM. If you choose to pick your child up from school, you must remain in your car in the car rider line at the front of the building. School staff will be outside to bring car riders to their vehicles. If your child is a bus rider or going to Prime Time, these students will remain with their teachers until they are dismissed.

**Transportation Changes:** Please send a note if your child will go home a different way. If your child needs to leave school with someone other than a person listed on the release card, send a note to school with your child (a note will not be accepted from the person requesting to pick up the child). Also, we will not be able to take a verbal message from a child- written notes are required to make any changes to transportation.

**Homework:** According to the Richmond County Student Handbook, students will receive one homework grade each quarter. Your child will have homework Monday-Thursday. Homework packets will be assigned each week and will be due on Friday of that week. Please remember to study sight words and math facts daily.

**Folders:** Folders will be sent home daily with homework assignments and important forms that may need to be signed. Conduct will be sent home daily and graded papers will be sent home bi-weekly. Please make sure to sign any forms in the folder and return them the following day.

**Money:** When sending money, please put the money in an envelope indicating the purpose of the money, child's name, teacher's name, and the amount enclosed.

**Attendance:** We need all children in school daily unless they are sick. Students who are absent from school are required to bring a written excuse for their absence on the first day back at school (parent note or doctor note). The school will accept and count 5 days of absent notes from a parent, but the others should come from your child's doctor. All excessive absences and tardies will be reported to DFCS.

**Birthdays:** According to the Richmond County Student Handbook, students are only allowed to bring healthy food items to school for any type of celebration. If you have any questions about what qualifies as a healthy snack, please call or email me.

**Snacks:** We will have snacks daily. Please send in a snack for your child if you would like for them to participate. According to the Richmond County Student Handbook, students are only allowed to bring healthy food items. If you have any questions about what qualifies as a healthy snack, please call or email me. You may also send in class donations for those who forget or do not have a snack. Thank you.

**Grading Scale:**

The standards-based report card for grades K-3 will include a grading scale of 1-4.

- o 1-Beginning Learner (I am starting to learn this. I can't do it by myself yet.)
- o 2-Developing Learner (I am starting to understand. Sometimes I may need help or an example.)
- o 3-Proficient Learner (I can do it by myself. I can show how I understand. I make little to no mistakes.)
- o 4-Distinguished Learner (I am working on a higher level. I can explain how to do this. I can teach others.)
- o If an indicator is not measured during the grading period, the student will NOT receive a mark on the report card.

**Parent/Teacher Communication:** I feel that good parent teacher communication is necessary for success in the classroom. Throughout the school year, I will strive to communicate with you through parent letters, phone calls, conferences, and Class Dojo. Please feel free to call or email me with any questions or concerns that you may have, and I will get back to you at my earliest convenience. I am looking forward to an amazing school year!

Sincerely,  
Ms. Davis  
[davisal@boe.richmond.k12.ga.us](mailto:davisal@boe.richmond.k12.ga.us)  
706-814-2517

**ClassDojo QR Code**

